**Service card**

**Completing the procedures for the marriage contract**

**Terms of Service:**

1. the summoned persons shall be part of the marriage contract (the fiancé and the fiancée).

2. The applicant must have a national, personal or serial number.

3. The applicant must be one of the parties to the marriage contract.

4. Attach a special power of attorney for a person who resides outside the Kingdom to complete the procedures for the marriage contract of Syrian nationality.

5. The applicant must have a national, personal or serial number.

6. There is only one contract in the application.

Places to apply:

1. The e-services website (https://eservices.moi.gov.jo/MOI\_EVISA).

2. Smartphone applications through the application store for devices (Jordanian Ministry of Interior - MOI).

3. Service counter.

The required documents:

1. The special power of attorney (if any).

2. A letter issued by a Sharia court in the Kingdom.

3. The service card for Syrian refugees.

4. Translation of the foreigner's passport.

5. No objection certificate to marriage from countries that require that.

6. A copy of the foreigner's passport with a copy of the last entry stamp page.

7. A copy of the COVID 19 vaccination certificate.

8. In the event that one or both of the parties to the marriage contract were sons of Jordanian women:

• Card for children of Jordanian women.

Service Procedures:

1. Receiving and checking the request.

2. Determining the value of the service fee and informing the recipient of the service electronically of the required value.

3. Addressing business partners and receiving responses electronically.

4. Check the responses of business partners.

5. Informing the service recipient of the required procedure, including (personal interview and details).

6. Notifying the service recipient of the final decision electronically (on the electronic account, SMS, e-mail).

7. Providing the service recipient with an electronic notification of approval on his electronic account.

Service fee:

1. There is no service charge.